UNITED ARAB EMIRATES
MINISTRY OF HUMAN RESOURCES
& EMIRATISATION

الإمارات العربية المتحدة
وزارة الموارد البشرية
والتوطين

Contract preview

Viewing the contract

# EMPLOYEE CONTRACT REMOTE WORK

# Remote work contract

## National/GCC Citizen Work Permit

## Work permit for citizens/children of GCC countries

| | | | |
|---|---|---|---|
| **Work Style** | Remote Work | remote work | **Work style** |
| **Transaction Number** | MB322445234AE | MB322445234AE | **Transaction number** |

It is on **Friday** **Corresponding to** **21/08/2026** **in UAE**

1. Establishment Name **J AND Q DELIVERY SERVICES LLC**
Establishment No **983227**
Represented by **JAVED ASLAM MUHAMMAD ASLAM**

Passport No **AX1808883** Nationality **PAKISTAN**

Title **Authorized Owner** Emirate **Abu Dhabi**

Telephone Number **0588331729** E-Mail **ADMIN@JANDQDELIVERY.COM**

Herein after referred to as the First Party/Employer in this Employment Contract

**between each** **21/08/2026** **Approved** **Friday** It is on the day

**G&Q Delivery Services LLC** 1. Name of the establishment

**983227** Establishment number

**Javed Islam Muhammad Islam** And it represents

**Pakistan** Nationality **AX1808883** Passport number

**Abu Dhabi** Emirate **Authorized owner** The attribute

**ADMIN@JANDQDELIVERY.COM** e-mail **0588331729** phone number

The parties mentioned in this clause are referred to as the first party/or the employer in the employment contract.

2. Name **SAFIYA FAISAL RASHED HAMAD ALJNEIBI**

Nationality **EMIRATES** Date of Birth **10/08/2005**

Passport Number **AA1300196** Telephone Number **0505183844**

Academic Qualification **Secondary**

Herein after referred to as the Second Party / Employee in this Employment Contract. First And Second Party are referred to collectively as the Parties/Both Parties in this Employment Contract.



**Safia Faisal Rashid Hamad Al-Junaibi** 2. Name

**10/08/2005** date of birth **The UAE** Nationality

**0505183844** phone number **AA1300196** Passport number

**high school** Academic qualification

This is referred to in this clause as the second party/or employee in the employment contract. The parties mentioned in these two clauses (1) and (2) are collectively referred to as the two parties in the employment contract.

## Article (1) (Working days and hours)

Whereas the First Party expressed his/her desire to contract with the Second Party to fill the vacant position shown below, accordingly this Contract is presented, which includes the following:

1. The Second Party shall work for the First party in the design/profession of Follow Up Clerk in the UAE Abu Dhabi Ordinary working hours 8 Hours.
2. The Second Party will undergo a probation period of 3 months
3. The First Party shall grant the Second Party a paid annual leave of 30 days.
4. The Second Party is entitled to get a weekly rest of 1 days with full payment for the following days Sunday

## Item 1 (Working Days and Hours)

The first party expressed its desire to contract with the second party for employment in the profession described below, and therefore submitted this contract which includes the following:

1. The second party undertakes to work for the first party as a follow-up officer in the Emirate of Abu Dhabi, with working hours of 8 hours per day.

months.32. The second party works for the first party on a probationary period of

3. The second party shall be granted an annual leave of 30 days with full pay.
4. The second party shall be granted one paid day off per week for the following days: Sunday

## Article (2) (Contract Details)

1.The term of this contract shall be 2 Years starting from 22/08/2026 and ending on 22/08/2028 Should either Party solely wish to terminate the Employment Contract during the term thereof, the terminating Party shall notify the other party of such desire 1 month as a prior notice before the determined date of termination. Such period shall be similar for both parties.

2.The Parties to the contract may renew the same once or more times for similar or shorter period/periods. In the event of renewal of the contract the new period/periods are considered to be an extension of the original period and shall be added in calculation of the employee's total period of service.

3.If both parties continue to apply the contract after the lapse of its original term or completion of work agreed to, without an express agreement, it should be understood that the original contract has been extended under the same conditions except for condition regarding its duration.

## Article Two (Contract Details)

1. The term of this contract shall be 2 years, starting from 22/08/2026 and ending on 22/08/2028. If either party wishes to terminate this contract during its term, it shall be obligated to provide the other party with a notice of termination, accompanied by a warning period of 1 month before the date specified for termination. This period shall be the same for both parties.
2. By agreement of both parties, this contract may be extended or renewed for another period of the same or a shorter period, once or more. In the event of extension or renewal of the contract, the new period or periods shall be considered an extension of the original period and shall be added to it in calculating the worker's continuous service period.
3. If the two parties continue to perform the contract after the expiry of its original term or the completion of the agreed work without an explicit agreement, the original contract shall be considered to be implicitly extended under the same conditions contained therein.

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**Article (3) (Salary Details)**

Parties hereto agree that the Second Party shall work for the First Party in return for a Monthly Wage salary of AED 6000(Six thousand) Such salary includes:

Basic Salary: 2500 AED
Total Salary: 6000 AED
Housing Allowance: 1500 AED
Transport Allowance: 1000 AED
Food Allowance: 1000 AED

**Item 3 (Wage Details)**

Both parties agreed that the second party would work for the first party for a monthly salary of 6000 UAE dirhams,
which includes:

Total salary: 6000 UAE Dirhams
Basic salary: 2500 UAE Dirhams
Transportation allowance: 1000 UAE dirhams
Housing allowance: 1500 UAE dirhams
Food allowance: 1000 UAE dirhams

**Article (4) (Additional Terms)**

Any condition that violates the provisions of Decree-Law No. 33 of 2021 concerning the regulation of labor relations and the executive regulations and the relevant decisions in force in respect thereof sh all be null and void.

**Item Four (Additional Conditions)**

Any condition that violates the provisions of Decree-Law No. 33 of 2021 concerning the regulation of labor relations, its executive regulations, and related decisions applicable thereto shall be null and void.

**Article (5)**

The Parties are bound to abide by all the laws and regulations in the country, and to maintain public order and public decency. Imposing any of the sanctions mentioned in the Federal Decree-Law on the Regulation of Labor Relations, or its Executive or Implementing Decrees, shall not hinder enforcing further sanctions mentioned in other laws in case of violating such laws.

**Article Five**

Both parties are committed to complying with all applicable regulations and laws in the country, and to maintaining public order and public morals. Imposing the penalties stipulated in the Decree-Law on Regulating Labor Relations, its Executive Regulations, or the relevant Ministerial Decisions shall not preclude imposing any penalties stipulated in other applicable laws in the country in the event of a violation.

**Article (6) (Declarations)**

1. The parties hereto acknowledged that they had thoroughly reviewed and agreed to the articles stipulated herein which forms an integral part of the Employment Contract. This contract is executed in two original counterparts duly signed by both Parties.
2. The provisions of Federal Decree-Law No. 33 of 2021 concerning the regulation of Labor Relations And Its Executive Regulations and decisions implemented shall apply

**Item Six (Declarations)**

1. Both parties acknowledge that they have reviewed and agreed to the terms of the employment contract, which is an integral part of the job offer. This contract was drawn up in two copies, after being signed by both parties.
2. The provisions of Federal Decree-Law No. 33 of 2021 concerning the regulation of labor relations, its executive regulations and decisions implementing it shall apply to all matters not stipulated in this contract.

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**Document Signed Electronically**

**The document is available online.**

| Ministry approval | Ministry approval | Second Party's Signature | Signature of the second party | First Party's Signature | First party's signature |
|---|---|---|---|---|---|
| | | SAFIYA FAISAL RASHED HAMAD ALJNEIBI | Safia Faisal Rashid Hamad Al-Junaibi | JAVED ASLAM MUHAMMAD ASLAM | Javed Islam Muhammad Islam |



